



**SOKOINE UNIVERSITY OF AGRICULTURE**  
**INSTITUTE OF CONTINUING EDUCATION**  
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Fax: +255-23-2603718,  
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**APPLICATION FORM FOR SHORT COURSE AT THE INSTITUTE OF CONTINUING  
EDUCATION (ICE), SOKOINE UNIVERSITY OF AGRICULTURE (SUA), 2022**

1. NAME OF THE SHORT COURSE APPLIED FOR (ONE FOR EACH FORM).....

**2. APPLICANT INFORMATION**

2.1 NAME OF APPLICANT.....

2.2 CATEGORY OF APPLICANT (SEE GUIDANCE TOWARDS THE END).....

2.3 LEVEL OF YOUR HIGHEST EDUCATION (AND DISCIPLINE).....

2.4 NAME OF INSTITUTION WHERE YOU OBTAINED YOUR HIGHEST EDUCATION.....

2.5 NAME OF YOUR EMPLOYER/COMPANY.....

2.6 CURRENT PLACE OF RESIDENCE .....

2.7 ADDRESS .....

2.8 MOBILE PHONE CONTACT .....

2.9 EMAIL ADDRESS.....

SIGNATURE .....

Send completed form at least two weeks before the beginning of the course to:

Director, Institute of Continuing Education

P.O. Box 3044, Sokoine University of Agriculture, Morogoro, Tanzania

Email to: [ice@sua.ac.tz](mailto:ice@sua.ac.tz); copy to [jbabili@sua.ac.tz](mailto:jbabili@sua.ac.tz); [hmaketa@sua.ac.tz](mailto:hmaketa@sua.ac.tz), Phone +255 789 345 122

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**Participation fee:** Participating smallholder- farmers, and small-scale entrepreneurs will pay Tsh. 45,000/= as training fee per short course whereas each participant under the auspice of an organization or a company will pay Tsh. 180,000/= per each training course. Participants in partnership with foreigner(s) will pay equivalent to 200 United States of America Dollar for each short course. Smallholder farmers, and small-scale entrepreneurs who are not formally employed will need a letter of proof with genuine stamp from their local government leaders as evidence that they do not have formal employment and that they are only employed in smallscale- farming or - entrepreneurial activities. All participants regardless of their category will cover other cost associated with the training including transport, accommodation, meals, incidentals, training manual, certificate of participation, etc. Payment of training fee will be done upon arrival at the ICE, SUA. The minimum number for conducting each course is 20 participants. Where possible, participants are encouraged to team up to meet that minimum number.